

Executive Committee
Forward Work Programme

Executive Meeting Date: Wednesday 11th March 2020

Report Submission Deadline Date to Liz Thomas: Wednesday 19th February 2020

*Reports received after this date will be included on the next agenda of Executive

Decision: 16 Items Monitoring: 12 items Information: 12 items

Report Title	Lead Officer	Purpose of report	CLT Sign Off Date	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS					
Portfolio: Leader / Corporate Services					
Grants to Organisations	Rhian Daly	Approval To agree the Grants to Organisations.	18.02.20	N/A	N/A
Review of Workforce Strategy	Andrea Prosser	Approval To approve the review of the Strategy linked to Future Generations Act and Corporate Plan.	28.01.20	Corporate Overview – 12.02.20	N/A
Strategic Equality Plan 2020-24	Andrew Parker	Approval To endorse the final plan prior to approval at Council.	28.01.20	Corporate Overview – 12.02.20	26.03.20
Portfolio: Deputy Leader / Environment					
Review of Asset Management Disposal Policy	Paul Miles	Approval To approve the review of the current Disposal Policy to ensure it is fit for purpose.	11.02.20	Community Services – 27.02.20	N/A
Proposed Designation and Declaration of five Local Nature Reserves (LNRs)	Liz Hancocks	Approval To approve the proposal to designate and declare Sirhowy Hill Woodlands, Beaufort Hill Ponds & Woodland, Parc Bryn Bach, Garden City and Central Valley as Local Nature Reserves (LNRs).	17.12.19	Community Services – 16.01.20	N/A
Leisure & Culture Service Review	Anne-Louise Clark	Approval To endorse the service review.	11.02.20	Community Services – 27.02.20	26.03.20
Blaenau Gwent Cemeteries – Future Provision	Alun Watkins / Dave Watkins	Approval	11.02.20	Community Services – 27.02.20	N/A

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		Members to consider the burial capacity review of existing cemeteries and the options presented to increase the capacity.			
Pest Control Review	Dave Thompson	Approval To approve the review.	11.02.20	Community Services – 27.02.20	N/A
Portfolio: Education					
School Admissions Policy for Nursery and Statutory Education Statutory deadline for the policy to be agreed and published by the 15 th April each year.	Lynn Phillips / Claire Gardner	Approval Members to approve the revised policy.	11.02.20	Education and Learning – 26.02.20	N/A
EAS Business Plan 2020/21 and Progress on the 2019/20 Business Plan	Michelle Jones	Approval Members to endorse the EAS Business Plan.	11.02.20	Education and Learning – 26.02.20	N/A
Penycwm Capacity Review	Clair Gardner	Approval To agree consultation.	14.01.20	Education and Learning – 03.02.20	N/A
Attendance Policy	Lynette Jones	Approval To approve the policy.	14.01.20	Education and Learning – 03.02.20	N/A
21 st Century Schools Programme - Gateway Review	Lynn Phillips / Claire Gardner	Monitoring To provide Members with an update on the closure of the 21 st Century Schools Band A programme and the progress made on the Band B programme.	17.12.19	Education and Learning – 15.01.20	N/A
Portfolio: Regeneration and Economic Development					
Employment and Skills Plan	Bethan McPherson	Approval Members to approve the local approach to supporting people with employment and skills; which will be aligned with the Enterprise Strategy.	25.06.19	Regeneration – 05.03.20	N/A
Transport Strategy	Ellie Fry	Approval To approve the Transport Strategy.	07.01.20	Regeneration – 23.01.20	N/A

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Crowd Funding	Bethan McPherson	Approval To seek approval to engage and be the lead authority for a regional crowd funding platform, providing funding for community based projects.	11.02.20	Regeneration – 05.03.20	N/A
MONITORING ITEMS					
Portfolio: Leader / Corporate Services					
Revenue Budget Monitoring 2019/20	Rhian Hayden	Monitoring To provide members with an expenditure forecast at the end of quarter 3 across all portfolios for 2019/20.	18.02.20	Joint Finance – 09.03.20	N/A
Capital Expenditure Monitoring	Rhian Hayden	Monitoring To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 3.	18.02.20	Joint Finance – 09.03.20	N/A
Forecast of General and Earmarked Reserves	Rhian Hayden	Monitoring To present report at the end of quarter 3 detailing the actual and forecast use of general and ear marked reserves.	18.02.20	Joint Finance – 09.03.20	N/A
Preparation for Exiting the EU	Bernadette Elias	Monitoring Update on preparedness for exiting the EU.	28.01.20	Corporate Overview – 12.02.20	N/A
Future Generation Commissioner's Self Reflection Toolkit Blaenau Gwent	Michelle Morris/ Bernadette Elias	Monitoring To receive the Self Reflection Toolkit for Blaenau Gwent.	18.02.20	N/A	N/A
CCTV Progress Report	Bernadette Elias	Monitoring To receive progress update on CCTV.	28.01.20	Corporate Overview – 12.02.20	N/A
Portfolio: Education					
Final School Performance	Michelle Jones	Monitoring To provide members with a summary of performance in line with accountability	11.02.20	Education and Learning – 26.02.20	N/A

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		changes to ensure that children and young people are provided with the best start in life. (KS4 final)			
Draft Self evaluation	Lynette Jones	Monitoring Members to endorse the development of the self-evaluation report for Local Government Education Services and agree that the actions arising from the SER are appropriate and aligned to the service needs for children and young people.	11.02.20	Education and Learning – 26.02.20	N/A
Welsh in Education Strategic Plan (WESP) <i>Please note the report and Plan will need to be translated to Welsh by the Directorate.</i>	Lynn Phillips / Claire Gardner	Monitoring Members to review performance annually, and monitor outcomes associated with the WESP in line with the vision, goals, targets and objectives; whilst ensuring that this process informs key strategic priorities from a Welsh-medium perspective.	14.01.20	Education and Learning – 03.02.20	N/A
LAC Provision and Progress	Catherine Edwards / Gavin Metherringham	Monitoring To consider the information provided in the report and identify opportunities to further improve.	14.01.20	Education and Learning – 03.02.20	N/A
Portfolio: Regeneration and Economic Development					
Tech Valleys	Richard Crook	Monitoring The report will provide an opportunity to outline the work to date, key themes and consider opportunities going forward.	07.01.20	Regeneration – 23.01.20	N/A
Portfolio: Deputy Leader / Environment					
National Food Hygiene Rating Scheme <i>(Response to National Audit Findings)</i>	Dave Thompson / Lisa Griffin	Monitoring This report will outline the findings of the audit, the local position, and the actions that re being taken in response to the audit findings. Members' observations and recommendations will be considered as appropriate.	11.02.20	Community Services – 27.02.20	N/A

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INFORMATION ITEMS					
Contracts Over £500,000	Clive Rogers	Information Members to receive the progress of projects including area concerns and to satisfy the standing orders for contracts requiring progress reports to Executive.	28.01.20	Corporate Overview – 12.02.20	N/A
Annual Independent Reviewing Officer report	Tanya Evans	Information Statutory responsibility.	28.01.20	Social Services – 13.02.20	N/A
Project 5 (MYST)	Tanya Evans	Information To update members of the work under taken and progress made by the My Support Team	28.01.20	Social Services – 13.02.20	N/A
Welsh Public Library Standards Annual Review	Dave Watkins	Information To update Members on the Annual Assessment from Welsh Government that highlights Blaenau Gwent's performance against the Welsh Public Library Standards.	11.02.20	Community Services – 27.02.20	N/A
Highways Capital Works Programme 2019/20 Update	Clive Rogers	Information To provide Members with update on progress of the current Highways Capital Works Programme for 2019/20.	11.02.20	Community Services – 27.02.20	N/A
Regional Transport Authority (RTA)	Ellie Fry	Information To receive an update on the work of the Regional Transport Authority as part of the Cardiff Capital Region City Deal	07.01.20	Regeneration – 23.01.20	N/A
Regional Skills Partnership (RSP)	Richard Crook	Information To receive an information report on the regional skills partnership work.	07.01.20	Regeneration – 23.01.20	N/A
Annual Progress Review of the Engagement Strategy	Andrew Parker	Information To receive an update on annual progress of the Engagement Strategy.	28.01.20	Corporate Overview – 12.02.20	N/A

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Living Independently in the 21st Century	Alyson Hoskins	Information Members to receive progress against the 8 priorities over the previous 12 months and beyond which are part of the overarching approach to service development.	28.01.20	Social Services – 13.02.20	N/A
School Categorisation	Michelle Jones	Information To inform Members of the new national school categorisation system and Blaenau Gwent school categorisation profile for 2020.	11.02.20	Education and Learning – 26.02.20	N/A
Inspire to Achieve / Work Performance	Lynn Phillips / Joanne Sims	Information Members to receive information on performance in line with targets and spend.	11.02.20	Education and Learning – 26.02.20	N/A
Annual Air Quality	Dave Thompson / Andrew Long	Information Annual report on the Authority's fulfilment of its duties under Part IV of the Environment Act 1995 in relation to air quality management.	11.02.20	Community Services – 27.02.20	N/A